**Board of Trustees**

**Central Carolina Community College**

**Harnett Health Sciences Center**

**October 23, 2019**

**Members Present:** J. Burgin, J. Crawford, R. Frazier, J. French, J. Hayes, J. Kelly,

P. Kirkman, G. Lucier, G. Morris, J. Philpott, C. Post, B. Powell,

G. Springle, B. Tatum, D. Wilkinson

**Members Absent:** R. Logan

Guest: J. Love, College Attorney, L. Kim, Student Government Representative

**Staff:** L. Chapman, P. Price, M. Dishman, R.V. Hight, K. Hoyle, L. Scuiletti,

M. Brown, L. Whitaker

**Staff Absent:** B. Merritt

Chairman Philpott called the meeting to order and read the following ethics statement and the Mission Statement of the College.

**Ethics Statement**

Chairman Philpott stated “I would like to remind all Board Members that it is your duty to avoid all conflicts of interest in your role as a trustee of this college. Having read the agenda, is anyone aware of a conflict of interest with respect to any matter coming before this Board at this time?” Chairman Philpott continued by saying “if at any time a conflict of interest arises, we are all required to individually state that we are recusing ourselves from discussing or voting upon the matter. Next, I wish to remind you that SACSCOC requires the Board to be free from undue influence from political, religious, or other external bodies, and to protect the institution from such influence. If at any time a trustee or college official feels undue influence is being applied please bring that to the attention of the Board so that we can respond accordingly.”

**Mission Statement of the College**

Central Carolina Community College serves as a catalyst for individual, community and economic development by empowerment through accessible lifelong learning.

Chairman Philpott informed the Board that under Full Board Consideration and Deliberation, Building and Grounds Committee the naming of the Science Building had been added. Trustee Lucier made a motion to approve the Consent Agenda as submitted. Trustee Hayes seconded the motion. The motion carried unanimously.

**Personnel Committee**

New Employees

Theresa Ellis, Custodian

Fred Brucker – Broadcasting Production Technology Instructor

Jason Rouse – Lead Motorcycle Instructor

Shari McGuire – Success Coach/Advisor

Wendy Dixon – Facilities Coordinator

Glenda Lassen – A/P Purchasing

Wenonah Craig- Dental Program Administrative Assistant

Caroline Saulino – Human Services Technology Program Director

Macy Woods – Dental Hygiene/Assisting Instructor

Kymberli Barker – Psychology Instructor

Walter Creswell – Masonry Instructor

Austin Smith – Welding Instructor

Billy Wicker – Carpentry Instructor

Amy Snider-Wells – Department Chair, Public Safety & Instructor

William Taylor – Electrical Systems Technology Instructor

Crystal Way – Nursing Instructor

Daniel Guyer – PC Technician

Soni Sundquist – Medical Sonography Clinical Coordinator

Promotions

Daniel Berndt – Business Technologies Instructor

Shantel McNeill – Interim Medical Sonography Program Director

Samantha Carroll – Student Activities Coordinator

Wesley Womack – Lead Industrial Technology Instructor

Attrition

Trenee Fennell, Resignation

Ronda Hirtzel, Resignation

Tonya Francis, Resignation

Meagan Little, Resignation

Stanley Thompson, Resignation

Bobby Sharpe – Resignation

Amber Thomas – Resignation

Charmaine Keffer, Resignation

Pamela Adkins, Terminated under Probation

Jennifer Mazur, Resignation

Douglas Arevalo, Resignation

Alyce Gaines, Retirement

Cassandra Mangricy-Smith, Resignation

Karen Lassiter, Resignation

Star Moretz, Resignation

Kay Faucette, Retirement

Allen Howington, Retirement

Shantel Luckey, Resignation

Rachel Higgins, Resignation

Marie De Jesus Valdez, Termination

Receive Quarterly Divisional Turnover Report

**Finance Committee**

The following were approved:

State Budget Financial Reports

State Budget Transfer

County Budget Financial Reports

Status of Special Funds Reports

Investment Asset Account Report

Special Grants Report

Civic Center Budget Report

For Good of School Budget Report

Construction Funds Budget Report

Accept In-Kind Gifts Report - Foundation Blanket

Write-Offs

Request for Student Emergency Funding for Spring Semester 2020

**Building & Grounds Committee**

Approve 3-1 – CFC Mechanical Upgrade

Approve 3-1 – Budd Hall Building Envelope Improvement

Approve naming the Academic Assistance Center in Lee County for Dr. Matt Garrett

Approve naming the Chatham County Student Center in the new Health Sciences Building for Kirk Bradley

Approve naming the Dental Radiology Lab for Dr. Lynn Smith

Approve naming the Cougar Market and Career Closet for Ruby McSwain

**Program Committee**

1. Approval of the following new credentials:
	1. Information Technology Program (A25590)
		1. New: Programming Certificate (C25590P)
		2. New: Apple Swift Programming Certificate (C25590AP)
		3. New: Apple Swift Programming Certificate (C25590CWA)
	2. Air Conditioning, Heating, & Refrigeration Technology (A35100)
		1. New: ACHR Technology Diploma
		2. New: ACHR Technology Core Certificate
		3. New: ACHR Technology Core II Certificate
		4. New ACHR Technology Basics Certificate
		5. New: ACHR Technology Intermediate Certificate
		6. New: ACHR Technology CCP Certificate
			1. Specific Codes (C35100XX) pending
	3. Business Technology (A25120)
		1. New: Business Intelligence Certificate
			1. Specific Code (C25120XX) pending

**Student & Academic Support Services Committee**

1. Approval of Office of Grants & Strategic Initiatives Reports
2. Approval of Foundation Director’s Report
3. SACSCOC Notification of Changes policy, presented for ratification

**FOR FULL BOARD CONSIDERATION AND DELIBERATION**

**(The remaining items were deliberated fully)**

**Personnel Committee**

No Agenda Items

**Finance Committee**

Trustee Burgin stated that there were no items on the agenda but he did encourage all Board members to review all of the financial documents. Trustee Burgin called on VP Price and he highlighted that the state budget has not been approved to date. Trustee Tatum noted that on page F-8 the date reads 2018 and it should be 2019.

**Building & Grounds Committee**

Chairman Philpott called on Trustee Powell for a report from the Building & Grounds Committee. Trustee Powell called on VP Price for a report on the items on the agenda. VP Price stated that we had received a request from a Solar Farm Company for an easement across the property on the Harnett Main Campus. VP Price and Attorney Jimmy Love have evaluated this situation and it appears that there would be no issues if this was granted. They have researched this to make sure that all documents are legal and are in order. Trustee Lucier added that granting this easement would not take away from the college, that we would still own the land and potentially be able to make use of the property. The Solar Farm did make an offer for the easement. Trustee Kelly made a motion for VP Price and Attorney Jimmy Love to continue to look at this and to research what a fair market value for the easement would be. It appears to be approximately a tenth of an acre that has been requested for the easement. Trustee Kirkman seconded the motion. The motion carried unanimously. VP Price stated that the next item on the agenda was to reject all bids for the Large Animal Facility. VP Price said that all bids were well in excess of our budget. These were discussed in the Building and Grounds Committee meeting. The motion comes from the Building and Grounds Committee for VP Price and his staff to continue reviewing the possibilities for the Large Animal Facility to see what other possibilities there were. With this coming as a motion from the Committee, no second is required. The motion carried unanimously. Trustee Powell went on to discuss the next item which was naming the Science Building on the Lee Main Campus. Trustee Powell highlighted past President Dr. Bud Marchant, his years of service, dedication and hard work while at Central Carolina Community College. Trustee Powell said that he would like to Board to consider naming the Administrative Building after Dr. Bud Marchant.

Trustee Frazier made a motion to approve the naming of the Science(Administrative) Building after Dr. T. E. (Bud) Marchant. Trustee Morris seconded the motion. The motion carried unanimously. This motion was unanimously approved by the Building and Grounds Committee as well. Trustee Powell did ask that this be kept a secret until Dr. Marchant comes back to town for the Foundation Scholarship Luncheon in November.

**Program Committee**

No Agenda Items

**Student & Academic Support Services Committee**

No Agenda Items

**Foundation Update**

Chairman Philpott called on Dr. Emily Hare for an update from the Foundation.

**Other Items**

Chairman Philpott wrote a resolution which he read at this time recognizing Central Carolina Community College recently being ranked as the number one overall community college in North Carolina by Niche, a nationally recognized ranking organization, due to the standard of excellence exhibited by the College’s administration, faculty, staff and students, and which establishes Central Carolina Community College as a national leader in academic excellence. Trustee Wilkinson made a motion to adopt the resolution. Trustee French seconded the motion. The motion carried unanimously.

**Comments by the President**

Dr. Chapman thanked the Board of Trustees for the opportunity to come back home and the opportunity to work with some of the most incredible folks. It has been seven months to the day. She has had the opportunity of going into Harnett County twice to meet with two new companies and Lee County twice to meet with two new companies. CCCC has had the top enrollment for the Fall this year. We are helping more students succeed and finish their education. CCCC has completed 10,000 hours of training at the Howard James Industry Training Center and several companies spoke. She has been able to participate in so many celebrations of things taking place a CCCC. She has attended two state wide meetings where CCCC folks have been leading the training. She mentioned CCCC’s rankings for the Excellence in Teaching at the state level during the convocation. She is pleased to announce that Mr. Gary Beasley is in the top two this year. She could just go on and on about positive things at the college and she is very grateful to call it home.

Trustee Powell made a motion to adjourn. Trustee Tatum seconded the motion. The motion carried unanimously.